

NEBRASKA STATE QUILT GUILD
Board and Committees
January 29, 2011
Seward Memorial Library, Seward, NE

Sandy Hanson called the meeting to order at 9:31 am CST. She then transferred the gavel to Susan Weber, 2011 President. Each person in attendance introduced themselves and the position they hold. Susan gave Sandy a thimble and gavel charm and a quilt top made with blocks sewn by the board. Susan also gave Sandy a small quilt and a gift certificate to the IQSC gift shop. Sandy thanked Susan and the board and presented each with a gift.

The following members and committee chairs were present:

Sheila Beins, Assistant	Connie Phillips, Region I, 2010
Jan Sittler, White Glove NE State Fair	Esther Kleinkauf, Region III
Pam Thomas, Region III	LeAnne Killion, Threads, Publicity
Sandra Kosch, President Elect	Vicky Skuodas, Raffle Quilt, Marketing
Gloria Bernadt, Region I	Fay Kliewer, Policies and By-laws
Sue Tillemans, QNE 2011	Jean Ford, Historian, 2010
Sandy Anderson, Historian	Sheila Green, Education
Jan Hibbs, Library Project, 2010	Patty Young, Treasurer
Marty Kleppinger, Treasurer 2010	Sandy Hanson, President 2010, Advisor
Susan Weber, President	LeeAnn Meduna, Secretary

SECRETARY'S REPORT

Minutes of the previous meeting were corrected and approved via email.

TREASURER'S REPORT

Fourth quarter income is \$14,661.93 and fourth quarter expenses of (\$11,028.46) with a net income of \$3,633.47.

Total year to date income is \$51,436.55 with expenses of (\$37,103.59) with a net income of \$14,332.96.

Total assets including checking, savings, and CD's are \$88,215.35.

Total liabilities including QNE 2011, QNE 2012, Threads 2011, and Threads 2012 are \$83,907.50.

DISTRICT DIRECTORS REPORTS

Region I- No report.

Region II- No report.

Region III- A Quilt Gathering is in the planning stages, tentatively planned for 4/30/11 in Broken Bow or Ogallala.

President Susan Weber encouraged the Region directors to send pictures and information of the Quilt Gatherings to the Historian. Also she reminded all board and committee members to keep 5 years of records and give year before that to the outgoing President, Sandy Hanson to be archived.

COMMITTEE REPORTS

Quilt NE 2011- Sue Tillmans presented the proposed budget. She answered any questions the board had. The budget will be addressed later on the agenda. Discussion was held re: emailing or mailing the registration booklets. The concern was the drop in attendance at the convention was partially affected by the emailing of the registration. The registration booklets will be mailed this year. Paula Reid will be the featured speaker for the Friday night banquet.

Quilt NE 2012- Pat Varner was not present but reported the plans are progressing. Sheila Green will chair the Quilt History day.

Awards- See Report.

Members on the committee were Region I: Debbie Krugman, Kay Grimminger, and Elaine Martin. Region II: Bonnie Miller, Dianne Thomas. Region III: Gayle Rojas, Sydney Roosa, Esther Kleinhauf. The following awards were given: Golden Thread-Janice Lippincott; Silver Thread-Connie Olson, Louisa Renchen; Radiant Star: Marie Clark, Merikay Gengenbach, Sheila Green, The Lincoln Quilters Guild, Emily Snide, Katie Wilson; Friendship Star-QNE 2009 Carol Brandl & LeAnn Frobom, QNE 2010 Fay Kliever, Shirley Lavene and Barb Hinrichs.

Costs totaled \$248.93.

By Laws and Policies- Faye reports that she is working on updating and reorganizing the by-laws and policies. She will keep an electronic working copy and email it to all board members. If discrepancies are noticed, please let Faye and Susan know. Faye is going through the last 5 years of minutes looking for updates.

Education- See Report.

In the 2009-2010 school year the Lincoln group presented Discover Nebraska in 44 schools (2700 children) in Lincoln and the surrounding area, including Kearney, Pender, Waverly, Syracuse, Conestoga, Louisville, Raymond Central at Valparaiso, Eagle and Malcolm. Presentations are also offered at the IQSC.

If anyone is interested in Discover Nebraska please contact Sheila Green.

Sheila also reported that the National Quilting Day on 3/19/2011 at the IQSC is coming up. NSQG is cosponsoring it, and we will be able to display the raffle quilt, sell tickets, and sell note cards.

Historian- See report.

Jean has prepared a notebook of information for the next historian to use.

There has been continued discussion on what to do with 25 years of scrapbooks and newsletters. Mary Ellen Ducey of Love Library, UNL, was contacted and is willing to archive the first 20 years of scrapbooks and information. They would still be available for research by anyone and could be borrowed by the NSQG for exhibit outside the library.

Library- no further report. By consensus the thank you notes that have been saved the past 10 years will be given to the historian.

Membership and Newsletter- see report.

Total members as of 1/30/11 are 431, down 8 from this time last year.

Newsletter totals: print-282, electronic-157

Raffle Quilt- see report.

To date, \$3819 in tickets has been sold for the raffle quilt. 246 note cards packets have been sold. Discussion was held regarding the selling of note cards featuring the raffle quilt next year. 100 packets sold the night of the banquet at Quilt NE 2010.

Quilt NE Site Selection- As of today only the contracts for 2011 and 2012 has been signed. Sandra Kosch and Susan Weber are assuming chairs of this committee as Chris Steinke declined participation and Claudia Kaiser did not respond back. Concordia College in Seward, NE is being looked at. Food continues to be the biggest expense of the convention so they are exploring places where the food would be less expensive. They will be addressing the need for a change in the Policies and Procedures as to how far out to sign contracts for QNE.

Nebraska State Fair- Jan Sittler will be sending information to guilds to see if they would like to volunteer as a group to white glove.

Discussion was held as to why we were unable to display any brochures. It was noted that the quilt exhibit is in the commercial building and did not pay a booth fee as the vendors did so we were not allowed to display brochures.

Esther Kleinkauf moved that a letter be written to the State Fair executive director, Joseph McDermott, asking to display quilt-related flyers. Sheila Green, Fay Kliever, and Dorothy Heideman-Nelson will work on the letter to be sent.

Gloria Bernadt seconded-motion passed.

Sponsorship of Awards- Three \$25 State Fair open class awards are currently sponsored by the NSQG.

Pam Thomas made a motion to renew the three \$25 open class awards and ribbons at the NE State Fair and continue sponsorship of the Quilt Quest of the NE 4-H in the amount of \$375 for a total of \$450.

Esther Kleinkauf seconded-motion passed.

Threads- Jenny Raymond will be the featured quilter. 27 vendors have signed up so far and LeAnne is looking for a total of 40. Threads will be in Kearney, at the fairgrounds on October 7-8, 2011.

Publicity- Two booklets have been purchased, the Nebraska Broadcasters Association and the Nebraska Publishers Association, which list all the broadcasters and publishers in the state. Darice will then be able to mass email to the area newspapers and radio and television stations information of upcoming events for free publicity. The total for these 2 booklets was \$62.07.

Website- No report.

Surfin' Stitchers- There are many names on this list that are no longer members. The Policies and Procedures state they must be members to be on this list. Discussion was held. The matter was tabled.

UNFINISHED BUSINESS

Revised Convention Chairman Contracts- A revised Convention Chairman Contract was submitted to the board. Changes made include requiring the chairman to have attended 2 QNE before signing the contract, maintain their membership of NSQG through the intervening years, continuing through their year of service as they are signing contracts representing NSQG. This is necessary as they will be signing financially binding contracts for NSQG.

Also added "Failure to submit all funds and materials to NSQG treasurer by Dec 15 of the same year may result in legal action."

Sandy Hanson made a motion to accept the proposed contract for convention chairman as amended effective for the 2013 QNE.

Esther Kleinkauf seconded-motion passed.

Policies and Procedures on the website- This issue is tabled until the Policies and Procedures can be updated.

Convention Advisory Board- The President will form an Ad Hoc committee to study the proposal for a QNE Advisory Board.

Archiving the Historian's Scrapbooks-

Jean Ford made a motion to delete from page 6 of the Policies and Procedures, "all NSQG scrapbooks will remain in possession of the NSQG Historian."

Pam Thomas seconded-motion passed

Jean Ford made a motion to resolve:

The 2010 President shall deposit scrapbooks and copies of CD's available dated 1986 through 2005 in the UNL Love Library NSQG archives.

The Historian shall retain the most recent scrapbooks for five years, with the oldest scrapbook and duplicate CD's being deposited in the archives in January of each year along with other NSQG documents.

The Historian shall permanently retain electronic media storage, such as CD's of photographs of NSQG events.

Esther Kleinkauf seconded-motion passed.

NEW BUSINESS

2010 Memorial Designation/Names- Several names were brought up for this memorial. \$250 will be sent to the IQSC in memorial to use as they have need.

Goals- President Susan Weber stated goals she has for the NSQG.

1. Update Policies and Procedures
2. Get QNE Advisory Board up and running.
3. Get site selection process complete for 2013 with contracts written for facility and QNE Chairman
4. Fiscal Awareness and Responsibility of NSQG monies in light of declining membership and economic times.
5. Visit some local guilds to promote NSQG and its mission.

6. Successful transfer of historian materials to Love Library Archives at UNL.
7. Answer in a timely manner emails, phone calls and other correspondence.
8. Listen with an attentive ear...and be Kind!!!

Approval of Budget Meeting Expenses- No expenses submitted.

Approval of 2011 Budget- The presented budget was reviewed (see form). Changes suggested were to add the cost of the past QNE chairman to “Other” in the Income part and add it to Administration in the Expenses part. It was also suggested to take \$100 from the Library Project and give it to Publicity.

**Patty Young made a motion to accept the proposed 2011 Budget as amended.
Pam Thomas seconded-motion passed**

Approval of the QNE 2011 Budget-

**Sue Tillemans made a motion to accept the proposed 2011 QNE Budget as presented.
Esther Kleinkauf seconded-motion passed.**

Non-Profit Corporation Biennial Report- The treasurer will pay the \$20 biennial fee to the State of Nebraska.

Confidentiality/Disclaimer Concerns- A member contacted the president with concerns about address information of members on the website. Only the address information of board members is in the year old newsletters which are on the website. The president will contact this member and address her concerns.

IQSC Liaison- Susan Weber brought up the need for an IQSC liaison.

**LeeAnn Meduna made a motion to add IQSC liaison to the committee list.
Patty Young seconded-motion passed.**

Susan Weber appointed Dianne Thomas as IQSC liaison for the NSQG for the purpose of information sharing.

OTHER BUSINESS

Ratification of email approval of State Fair bills-

**Pam Thomas made a motion to ratify the decision made via email of approval of the State Fair bills.
Esther Kleinkauf seconded-motion passed**

Chain of Command/Communication –Newsletter- The president would like any concerns that are voiced in the public to be brought to the board to be addressed.

Announcements- Susan shared correspondence from Bonnie Wagner and Andrew Rogers about for profit ventures. The board directed Susan to refer them to the NSQG newsletter for advertising.

Meeting adjourned at 2:24 pm.

Respectfully submitted,

LeeAnn Meduna, Secretary NSQG