

## **NEBRASKA STATE QUILT GUILD BY-LAWS**

**Article I** - The name of the organization shall be the Nebraska State Quilt Guild.

**Article II** - The purpose of the Nebraska State Quilt Guild shall be to gather together those individuals who share the common bond of a love for the quilter's art. This bond being one not exclusive to the makers of quilts, but inclusive of those who find interest and worth in the collection and preservation of our fiber arts and heritage. Nor shall there be an exclusion of contemporary work for truly, this is the formation of history and heirlooms for future generations.

### **Article III – Membership**

1. Membership shall be open to those individuals who have sought a forum to gather together for the purpose of furthering education, promoting the art and expanding the friendship circle shared by persons dedicated to quilts and the fiber arts.
2. Membership in the organization shall not serve as a vehicle for general merchandising of products or services, nor will it abide incursion of dealers, or others seeking to capitalize on the resources or knowledge of the members.
3. The membership year shall be from January 1 through December 31, with a "Post Annual Meeting" membership at one-half the cost of a regular membership for the period between August 1 and December 31-
4. The Annual Meeting of the membership of the Nebraska State Quilt Guild shall be held annually the last full weekend in July during QuiltNebraska.

### **Article IV – Dues**

1. Dues shall be collected to meet operating expenses of the Guild and will be reviewed by the Board of Directors as needed.
2. Dues shall not be refundable.

### **Article V - Duties of Officers**

The Board of Directors of the Nebraska State Quilt Guild shall be composed of 5 to 15 members. The business of the Nebraska State Quilt Guild shall be transacted through its regular elected officers: President, President-Elect, Secretary, Treasurer, and two Directors from each of three regions. These regions shall reflect the membership distribution of NSQG. The setting of actual boundaries is the duty of the Board of Directors.

The Board of Directors shall be composed of the elected officers of the Guild and the immediate Past President, who shall serve as advisor, with the President serving as Chairman. Only members of the Board of Directors may vote on issues before the Board.

#### *The President shall*

1. Preside at all meetings.
2. Call and preside at Board of Directors' meetings as needed
3. In the absence of Secretary or Treasurer, appoint an individual to serve pro tem.

4. Name all Committee Chairmen.
5. Perform all other incidental duties of the office as required in keeping with the stated purpose of the Nebraska State Quilt Guild.

*The President-Elect shall*

1. Assist the President and exercise all functions of the President in her/his absence, resignation or death.
2. Perform all other incidental duties of the office as required in keeping with the stated purpose of the Nebraska State Quilt Guild.

*The Secretary shall*

1. Keep records of all general and Board of Directors meetings.
2. Handle all correspondence.
3. Perform all other incidental duties of the office as required in keeping with the stated purpose of the Nebraska State Quilt Guild.

*The Treasurer shall*

1. Have charge of all funds, receive dues and disperse monies upon the authorization of the Board of Directors and shall enter all transactions upon the ledger.
2. Make reports at the General membership meetings as to the status of the treasury and submit same to the President.
3. Perform all other incidental duties of the office as required in keeping with the stated purpose of the Nebraska State Quilt Guild.

*The Regional Directors shall*

1. Serve as liaison between the members in their region and the Board of Directors and shall represent those members objectively and in an unbiased manner.
2. Serve as a "sounding board" when considerations must be weighed by the Board of Directors.
3. Not organize local guilds.
4. Perform all other incidental duties of the office as required in keeping with the stated purpose of the Nebraska State Quilt Guild.

**Article VI - Nominations, Elections, and Terms of Office**

1. The Nomination Committee for the Board of Directors and the Officers of the Nebraska State Quilt Guild shall consist of President- Elect, one Board member, and two members-at-large representing the three regions. The Committee shall present a slate of candidates to be published in the Guild Newsletter prior to the Annual Meeting. Nominations will also be accepted from the floor of the Annual Meeting.
2. Voting shall be by ballot or acclamation at the Annual Meeting.
3. Members in good standing shall be those whose dues are paid in full.
4. Only members in good standing shall be eligible to vote on matters pertaining to the policies and procedures governing the Guild.
5. The term of office for President and President-Elect shall be one year. The term of Secretary and Treasurer shall be two (2) years elected on alternate years. Each District shall have two Directors elected for two (2) years on alternate years.
6. No officer shall succeed themselves in the same position.

7. Out-going officers and Committee Chairmen shall turn over all books, files and data of the Guild pertinent to the office to their successor.
8. Vacancies in any office, with the exception of President, shall be immediately filled by appointment by the Board of Directors for the unexpired term.
9. A member of the Board of Directors may be removed from office, for cause, by the vote of not less than three-fourths of the Board of Directors, provided notice of such proposed action shall have been duly given in the notice of the meeting and provided the Director has been informed in writing of the charges preferred against him or her at least 10 days before such meetings. Continued absence from meetings of the Board of Directors shall be deemed a cause for removal.

#### **Article VII – Committees**

1. Committees shall be appointed by the President as the need arises.
2. Committee Chairmen shall attend Board of Directors' meetings as requested to advise and participate in discussion.

#### **Article VIII – Quorum**

For the conduct of business by the Board of Directors, a quorum shall be 50% of the Board members in good standing. A majority of that 50% shall constitute passage of a duly moved and seconded item.

#### **Article IX – Amendments**

Amendments may be proposed by any member in writing to the Board of Directors. An amendment to the By-laws shall be recommended to the general membership by a majority vote of the Board of Directors. These amendments shall require a majority vote of the members in good standing present at the Annual Meeting to be adopted. Amendments to be brought before the membership-at-large during the Annual Meeting shall be published in the Guild Newsletter prior to that meeting.

#### **Policies and Procedures**

A number of standing rules have been adopted by the Board of Directors of the Nebraska State Quilt Guild. These guidelines help the Board and Committees to conduct business in a consistent manner and are adjusted as the need arises. Any interested person may obtain a copy of the current Policies and Procedures by contacting the President.